



BDR BUILDCON LIMITED

Regd. Office: 21, Ring Road,

Third Floor, Lajpat Nagar - IV

New Delhi - 110024

Tel.: +91 11 2647 7771, 2647 7772

Website : www.bdrbuildcon.com

E-mail : info@bdrbuildcon.com

C/N : L70100DL2010PLC200749

NOTICE OF AGM

Notice is hereby given that the **13th Annual General Meeting** of the members of **BDR BUILDCON LIMITED** will be held at the Registered Office of the Company at 21, Ring Road, Third Floor, Front Portion, Lajpat Nagar- IV, New Delhi-110024, on **Tuesday, the 29th day of August, 2023** at **01:00 P.M** to transact the following business:

ORDINARY BUSINESS:

1. To receive, consider and adopt the Audited Balance Sheet of the Company as at **31st March, 2023** and Statement of Profit & Loss for the period ended on that date together with the Report of the Directors and Auditors thereon.
2. To appoint a director in place of **Mrs. Renu Gupta (DIN: 00163749)** who retires by rotation at this Annual General Meeting and being eligible, offers himself for re-appointment.

On order of Board of Director

For BDR Buildcon Limited

Rajesh Gupta

Managing Director

DIN- 00163932

Date: 28.07.2023

Place: New Delhi

NOTES:

- 1. A MEMBER ENTITLED TO ATTEND AND VOTE IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF AND THE PROXY NEED NOT BE A MEMBER. PROXIES IN ORDER TO BE EFFECTIVE MUST BE RECEIVED BY THE COMPANY NOT LATER THAN FORTY EIGHT (48) HOURS BEFORE THE MEETING. PROXIES SUBMITTED ON BEHALF OF LIMITED COMPANIES, SOCIETIES, ETC., MUST BE SUPPORTED BY APPROPRIATE RESOLUTIONS/AUTHORITY, AS APPLICABLE. PROXY FORM IS ENCLOSED.**

A person can act as proxy on behalf of Members not exceeding fifty (50) in number and holding in aggregate not more than 10% of the total share capital of the Company carrying voting rights. A member holding more than 10% of the total share capital of the Company carrying voting rights may appoint a single person as a proxy and such person shall not act as proxy for any other person or shareholder.

- 2. In case of joint holders attending the meeting, only such joint holder who is higher in the order of names will be entitled to vote at the Meeting.**
- 3. Pursuant to Section 113 of the Act and Rules framed thereunder, the Corporate Members intending to send their authorised representatives to attend the AGM are requested to send to the Company, a certified copy of the Board Resolution or Power of Attorney, if any, authorising their representative(s) to attend and vote, on their behalf, at the AGM.**
- 4. During the period beginning 24 hours before the time fixed for the commencement of the meeting and ending with the conclusion of the meeting, a member would be entitled to inspect the proxies lodged at any time during the business hours of the Company, provided that not less than three days of notice in writing is given to the Company.**
- 5. Pursuant to section 91 of the Companies Act, 2013, the register of members of the Company will remain closed from 22.08.2023 to 29.08.2023 (both days inclusive) for the purpose of Annual General Meeting.**
- 6. Sections 101 and 136 of the Companies Act, 2013 read together with the rules made there under, permits listed companies to send notice of Annual General Meeting along with Annual Report, comprising of Financial Statements, Board's Report, etc. via electronic mode to its members. The Company is therefore sending an email to its members, providing a link to the website of the Company facilitating Notice of Annual General Meeting and Annual Report 2022-2023, unless a member has requested for a physical copy of documents. Email is sent to those members whose email id is registered with Company/Depositories. For members who have not registered their email addresses, physical copies of the documents are being sent by the permitted mode.**
- 7. The Register of Directors, Key Managerial Personnel(s) and their shareholding maintained under section 170 of the Act along with other statutory registers as required under the provisions of Act, will be available for inspection of members at AGM.**
- 8. The Explanatory statement pursuant to section 102 of the Companies Act, 2013, is attached and forms part of this Notice**

9. Members are requested to send all communications to our Registrar and Share Transfer Agent (R & T Agent) at the following address:

Bigshare Services Private Limited

Head office: E-2 & 3, Ansa Industrial Estate, Saki-Vihar Road, Sakinaka,
Andheri (E), Mumbai - 400 072

Delhi Office: 302, Kushal Bazar, 32-33, Nehru Place, New Delhi-110019
Phone No.: 011-42425004, 47565852
Email ID: mukesh@bigshareonline.com
Website: www.bigshareonline.com

10. Information as required under Regulation 36(3) of the SEBI (Listing Obligation & Disclosure Requirements) Regulations, 2015 ("Listing Regulations") and Secretarial Standard on General Meetings ("SS-2") issued by the Institute of Company Secretaries of India ("ICSI") in respect of the Directors seeking appointment/re-appointment at the Annual General Meeting ("AGM") is annexed herewith as **Annexure- 1** and forms part of the Notice.
11. Members are requested to send their queries with regard to the Accounts at least 7 (Seven) days in advance to the Registered Office of the Company
12. Members are requested to bring along their Attendance Slip in the meeting, as enclosed with the Notice
13. Members holding shares in Demat form are requested to furnish their Permanent Account Number (PAN) details to their respective Depository Participant in order to comply with the Securities and Exchange Board of India (SEBI) guidelines.
14. Members are requested to intimate changes, if any, pertaining to their name, postal address, e-mail ID, telephone/mobile numbers, Permanent Account Number (PAN), mandates, nominations, power of attorney, bank details such as, name of the bank and branch details, bank account number, MICR code, IFSC code, etc., to their respective Depository Participant(s) in case the shares are held in electronic form and to the Company's R & T Agents in case the shares are held in physical form
15. All documents referred to in the Notice shall be open for inspection by members and shall be available at the registered office of the Company on all working days during business hours from the date of this Notice up to the date of AGM.
16. The route map of the venue of the AGM is enclosed herewith.

Date: 28.07.2023
Place: New Delhi

On order of Board of Director
For BDR Buildcon Limited



Rajesh Gupta
Managing Director
DIN- 00163932

Members are requested to bring their copy of the Annual Report. Requested further to complete this attendance slip and hand it over at the entrance of the office. Only Member or their Proxies are entitled to be present at the Meeting.

ATTENDANCE SLIP
(To be presented at the entrance)

Name:

Folio No/DP & Client ID:

Address:

No of Shares Held:

I certify that I am a registered shareholders/proxy/authorized representative for registered shareholders of the Company.

I hereby record my presence at the 13th Annual General Meeting of BDR Buildcon Limited held on Tuesday, the **29.08.2023** at **01:00 P.M** at 21, Third Floor, Front Portion, Lajpat Nagar-IV, New Delhi-110024.

SIGNATURE OF THE SHAREHOLDER/PROXY*

Strike out whichever is not applicable

Form No. MGT-11

Proxy form

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN: L70100DL2010PLC200749

Name of the Company: BDR BUILDCON LIMITED

Regd. Office: 21, Ring Road, Third Floor, Front Portion, Lajpat Nagar- IV, New Delhi-110024

Name of member(s):.....
Registered Address:
E-Mail Id:
Folio No/Client Id:
DP ID:

I/We, being the member (s) of shares of the above named company,
hereby appoint

Name:

Address:

E-mail Id:.....

Signature:

or failing him/her;

Name:.....

Address:.....

E-mail Id:.....

Signature:

Annual General Meeting of M/s BDR Buildcon Limited, to be held on the TUESDAY, the **29.08.2023** at 01:00 PM at 21, Ring Road, Third Floor, Front Portion, Lajpat Nagar-IV, New Delhi-110024 as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolution No.	Ordinary Business	Optional*	
		For	Against
1.	Consideration of financial statements and the reports of the Board of Directors and auditors;		
2.	Appointment of Mrs. Renu Gupta as a Director liable to retire by rotation		

Signed this..... day of..... 20.....

Signature of Proxy holder(s)

Signature of shareholder

Affix Revenue
Stamp

Note:

**it is optional to put a 'X' in the appropriate column against the Resolutions indicated in the Box. If you leave the 'For' or 'Against' column blank against any or all Resolutions, your proxy will be entitled to vote in the manner as he/she thinks appropriate. The submission by a member of this form of proxy will not preclude such member from attending in person and voting at the meeting.*

Pursuant to Regulation 36(3) of the SEBI (Listing Obligation & Disclosure Requirements) Regulations, 2015 ("Listing Regulations") and Secretarial Standard on General Meetings ("SS-2") in respect of Director seeking appointment/re-appointment of the Annual General meeting is furnished below:

Name of Director	Renu Gupta Director
Date of Birth	02/08/1972
Age	49
DIN	00163749
Date of first appointment on the Board	14/06/2014
Qualification	Mrs. Renu Gupta has pursued B.SC. Maths (H) from Sri Venkateswara College, New Delhi
Experience and expertise	She has got rich experience in handling administrative, business planning and business exploration matters. She has been Director in a number of Real Estate Companies that are engaged in the development of properties in Delhi & NCR. Her core specialization lies in administration and personnel management.
Terms and condition of re-appointment/ appointment along with details of remuneration sought to be paid	NA
Remuneration drawn	NA
Number of Board Meeting attended during the FY 2022-2023	6
Directorship held in other Listed Companies (As on March 31, 2022)	NA
Chairmanship/ Membership of Committees of the Board of Directors of other listed companies as on March 31, 2022	NA
Shareholding of Director in the Company (As on March 31, 2022)	15,30,000 Equity shares of the Company i.e. 23.02%
Relationship with other Director/Key Managerial Personnel ("KMP")	Mr. Rajesh Gupta as husband of Mrs. Renu Gupta Mr. Dinesh Gupta (CFO) brother of Mr. Rajesh Gupta.

**On order of Board of Director
For BDR Buildcon Limited**

**Rajesh Gupta
Managing Director
DIN- 00163932**

Date: 28.07.2023

Place: New Delhi